**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming **Extraordinary Meeting** of Heybridge Basin Parish Council. The meeting will be held at **The Lock Tearoom, Basin Road, Heybridge Basin, CM9 4RS on Tuesday 20th August 2024 at 06:30pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Martyn Hodges Date: 14th August 2024

Chair of Heybridge Basin Parish Council.

**AGENDA**

1. **Chair’s Welcome.**

1. **To note apologies for absence.**
2. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

*Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.*

1. **Finance.**
2. To approve
3. Payment requests for July/August 2024 *(schedule to be circulated).*
4. Receipts for July/August 2024 *(schedule to be circulated).*
5. **Planning Applications**
6. To consider any planning applications received before and after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**24/00570/TCA– Boat Building Yard, Lock Hill** – T1 Norway maple – Fell. T2 Hawthorn x2 – Fell. T3 Hawthorn x2 – Fell. T4 to T6 & T14 Elder – Fell. T7, T9, T11, G12 – Goat Willow – Fell. T8 White willow – Fell. T10 Silver birch – Fell. T13 Tree of heaven – Fell. T15 Blackthorn – Fell.

1. **Daisy Meadow Car Park (DMCP)**
	1. To review and discuss the report from Haydn Evans and agree any action to be taken.
2. **Village Sign**
	1. To receive an update from the Clerk and agree any action to be taken.
3. **Donation Request**
	1. To consider the request from The Basin Oars and agree any action to be taken.
4. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded, and they are instructed to withdraw.**
5. **Goal Posts and Netball Hoop**
	1. To review the draft licence agreement from Maldon District Council and agree any action to be taken.

Clerk Contact details: clerk@heybridgebasinpc.org.uk

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)